City of Yorkton

Box 400 · 37 Third Avenue North · Yorkton, Saskatchewan · S3N 2W3 · Phone 306-786-1700 · Fax 306-786-6880 · www.yorkton.ca

AUTHORIZATION FORM for Pre-Authorized Payments - Bi-Monthly Utility Bills

Name: _____

Service Address: _____

Water Account Number: _____ Telephone:_____

VOID CHEQUE MUST BE ATTACHED or If you do not have a void cheque, please see your financial institution so they can complete a Pre-Authorized form.

Payments dishonoured as N.S.F. are subject to a $15.00 service fee. After two (2) such dishonoured payments, the plan will be cancelled by the City of Yorkton.

If you move, banking information is not automatically transferred to your new utility account. Another application must be filled out.

If you change banking information – you must notify the City of Yorkton one week prior to the next payment date.

To Terminate Pre-Authorized Payments- you must notify the City of Yorkton one week prior to the next payment date.

Water Bills are issued every two months. You will continue to receive your bill for information.

I authorize the City of Yorkton to Debit my account (void cheque or Pre-Authorized Bank Form attached), **on the 24th of the month following my billing date** for a variable amount of the current bill owing.

Date: _____ Signature: _____

Date: _____ Signature:_____

Mail to: City of Yorkton
Water Billing Department
Box 400
Yorkton, SK S3N 2W3

or **Drop off at**: City Hall
37 Third Ave. North
Main Floor

or **Fax**:(306)786-6880
Water Billing Department
Ph:(306)786-1726 for inquires

For office use only: Date Received:_____

Void Cheque #_____ or Pre-Authorized Form Banking Institution _____